



PRIVACY POLICY

about the data management concerning gift cards

1. Data Controller

Metropolitan Ervin Szabó Library

address: 1088 Budapest, Szabó Ervin tér 1.

representative: Ágnes Kovácsné Koreny Director-General

website: <http://www.fszek.hu>

Contact of Data Controller: adatvedelem@fszek.hu

2. Data Management

Purpose and source of data processing	Scope of data	Time of data processing	Legal basis of Data Processing
<p>A. Issuing and redeeming of a gift card</p> <p>The personal data of recipient is given by the gift-giver.</p>	<p>Recipient reader's name * birth place and date mother's maiden name address Control Number* Bar code of library card*</p> <p>*These data will appear on the gift card</p>	<p>Until the gift card is redeemed</p>	<p>GDPR Article 6, Paragraph (1) Subsection e), data processing is necessary for Data Controller to properly carry out its tasks of public interest.</p> <p><i>Regulations concerning Data Management:</i> ✓ Paragraphs (3) Article 56 and (1) Article 57 of Act CXL of 1997 on the Protection of Museum Institutions, Public Library Services and Cultural Community, according to which these data must be given.</p>
<p>B. Fulfilment of accounting obligation</p>	<p>Name and address of gift-giver</p>	<p>For 8 years</p>	<p>After receiving the prize these data is needed to be preserved as per tax law and accounting regulations¹. [GDPR Article 6 Paragraph (1) Subsection c.)]</p>

3. Rights of those concerned and options for enforcing them

2.A Option: You can ask for information (access) about the management of your personal data any time, you can ask for corrections, you can restrict their management, and **you can object to their management** and if it is successful, you can ask for deletion of your personal data.

2.B Option: You can ask for information (access) about the management of your personal data any time, you can ask for corrections, you can restrict their management.

If you consider the management of your personal data is in violation of Data Protection Regulations (GDPR), can send a complaint against the Library to the authorities (NAIH - Hungarian National Authority for Data Protection and Freedom of Information) or they can take action in the courts.

Further details about rights and legal remedies can be found in the Privacy Policy on the website www.fszek.hu or you can receive them in response to your e-mail requesting for information sent to the e-mail address in Section 1 or posted to the address of the Library.

¹ As per Paragraph (2) Article 169 of Act C of 2000 on accounting „The accounting documents supporting book keeping directly and indirectly (including general ledger accounts and analytical or detailed records) must be preserved for at least 8 years in readable form and searchable by reference of accounting records.”